

December 26, 2013

To whom it may concern,

Please accept this letter of reference for Mr. John Miller. For the past 2 years, Mr. Miller has been a dedicated teacher in the English Department of the American Collegiate Institute in Izmir, Turkey. Since joining the school, John has displayed the attributes of a professional classroom English teacher – he is a warm, humorous, energetic and caring instructor who has demonstrated a genuine interest in his students and their education.

Below is a brief summary of John Miller's responsibilities while teaching at the American Collegiate Institute:

- Taught Turkish ministry curriculum using International Baccalaureate (IB) Framework
- Designed IELTS test preparation
- Sponsored the International Student Theatre Association (ISTA) club and assisted in a conference
- Taught digital filmmaking and film studies class
- Worked after school with drama students and hosted the English drama night
- Worked with English language learners to teach newspaper skills and produce a student newspaper

Additionally, John completed the IELTS test himself to better understand the exam from the test-takers perspective. John was involved in the school's social service activities and has participated as a chaperon or participant in school-sponsored weekend activities.

Mr. John Miller has been a well-liked member of the American Collegiate Institute's English Department. If you have questions regarding John Miller's character or capacity as a teacher, please contact me.

Sincerely,



R. Todd Cuddington, B.A., M.Ed

Headmaster

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